

LWETB Head Office, Marlinstown Business Park, Mullingar, N91 RW96.

Minutes of LWETE Board Meeting			
Date	Tuesday, 26th February, 2019		
Time	5.30 p.m.		
Venue	LWETB, Battery Road, Longford		

Present: P, Apologies: AP, Absent: AB) Board Member Cllr. Seamus Butler Cllr. Sorca Clarke Fr. Paul Connell	P P	Board Member Cllr. Liam McDaniel	
Cllr. Seamus Butler Cllr. Sorca Clarke			
Cllr. Sorca Clarke		Cllr. Liam McDaniel	
	P		AP
Fr. Paul Connell	•	Mr. Mark Murphy	Р
Fr. Paul Connell		Clir. Peggy Nolan	Р
Cllr. Úna D'Arcy	Р	Mr. Pat O'Rourke	Р
Cllr. Michael Dollard	P	Cllr. Pat O'Toole	Р
Cllr. Tom Farrell	P	Cllr. Mae Sexton	AP
Mr. Declan Flanagan	P	Ms. Pauline Smyth	AP
Cllr. Ken Glynn	AP	Cllr. Emily Wallace	AP
Ms. Celine Kearney Medforth	AP	Ms. Denise Watkins	Р
Cllr. Frankie Keena	P		
Also Present:			
Dr. Christy Duffy, Chief Executive	P	Ms. Liz Lavery, Director of Schools	Р
Mr. Charlie Mitchell, Director of OSD		Ms. Antonine Healy, Director of FET	Р
Ms. Sarah Geelon, Assistant Principal Officer		Ms. Geraldine Lee, Administrative Officer	Р
As. Elaine Farrelly, Assistant Staff Officer	Р		

1. Condolences

Condolences to:

Michael Molloy, Teacher in Athlone Community College, on the death of his mother, Philomena Molloy, mother in law to Siobhán Molloy.

2. Matters arising from Minutes

On a proposal from Mr. Pat O'Rourke, seconded by Cllr. Tom Farrell it was agreed to bring item 3 on the Agenda, Adoption of Minutes, ahead of item 2 on the Agenda, Matters arising from Minutes.

3. Adoption of Minutes – 22nd January, 2019

On a proposal from Cllr. Tom Farrell, seconded by Cllr. Michael Dollard the minutes of the meeting held on 22nd January, 2019, copies of which had been distributed in advance, were adopted.

4. Correspondence and Circulars

Correspondence items of importance were highlighted by Dr. Christy Duffy and clarification was provided as required. (See Appendix 1).

5. Committees

Audit Committee

There were 3 Audit Committee Reports to the Board. They were circulated to all members in advance of the meeting.

Report 1 - dated 20th February, 2019 in respect of the Statement of Internal Controls

The Internal Audit Unit, at the request of the Audit Committee, carried out a "Review of 2018 Internal Financial Controls of LWETB". It is the recommendation of the Audit Committee that the Statement of System of Internal Controls for the period 1st January, 2018 to 31st December, 2018 is adopted by the Board (See Appendix 4).

Proposed: Mr. Mark Murphy

Seconded: Cllr. Una D'Arcy

Report 2 - dated 20th February, 2019 in respect of the Audit Committee Meeting held on the 18th February, 2019

Report 3 - dated 12th February, 2019 in respect of the Audit Committee Meetings held on 10th January, 2019 and 31st January, 2019

After a discussion it was agreed that an Information evening would be arranged for local suppliers under the Procurement review.

Proposed: Mr. Declan Flanagan

Seconded: Cllr. Una D'Arcy

The reports were presented by Clir. Sorca Clarke and noted by the Board (See Appendix 2 and 3).

Finance Committee

No report for this meeting.

Youth Work Committee

No report for this meeting.

LWETB Minutes - 26th February, 2019

BOMs

Youth Work Committee Nominee

Steve Wrenn representing Tusla Child and Family Agency Midlands

Proposed: Cllr. Una D'Arcv

Seconded: Cllr. Tom Farrell

Nominee to Mullingar Community College

Mr. John Ganly - Staff representative

Proposed: Cllr. Una D'Arcy

Seconded: Cllr. Sorca Clarke

6. Policies and Procedures

LWETB Hospitality and Gifts Policy

Proposed: Cllr. Una D'Arcy

Seconded: Cllr. Sorca Clarke

7. Governance and Publications

LWETB Annual Report 2018

Proposed: Cllr. Una D'Arcy

Seconded: Cllr. Sorca Clarke

LWETB Service Plan 2019

Mr. Charlie Mitchell informed the Board that the Service Plan for 2019 had been considered by the Finance Committee at their recent meeting. Cllr. Michael Dollard confirmed that the Service Plan had been reviewed by the Finance Committee and they recommended it for adoption by the Board.

Proposed: Cllr. Pat O'Toole

Seconded: Cllr. Michael Dollard

Circular Letter 0002/2019 – Code of Practice for the Governance of Education and Training Boards

Proposed: Mr. Pat O'Rourke

Seconded: Cllr. Seamus Butler

8. Chief Executive's Report

Finance Report

The Finance Report was introduced by Dr. Christy Duffy and presented by Ms. Sarah Geelon (See Appendix 5).

Ms. Geelon read a proposal for the Board to seek permission to sanction an overdraft facility of up to €1,250,000 for a period of three months for the purposes of carrying out the functions of LWETB and to allow LWETB to meet pay and non-pay commitment from up to the year end and into the beginning of 2020. It was decided in principle that the proposal should be accepted and that the consent of the Minister for Education and Skills be sought. (See Appendix 6).

Proposed: Cllr. Michael Dollard

Seconded: Cllr. Pat O'Toole

Human Resources Report

Deferred*

LWETB Minutes - 26th February, 2019

OSD Report

The OSD Report was circulated to members in advance of the meeting. The report gave details of the Property Lease Register for 2019. (See Appendix 7). Approval was sought from the Board for all leases listed in the Property Register.

Proposed: Clir. Una D'Arcy

Seconded: Mr. Pat O'Rourke

Cllr. Peggy Nolan asked that the building in Battery Road be an Agenda item for discussion.

Proposed: Cllr. Peggy Nolan

Seconded: Cllr. Sorca Clarke

After a discussion it was agreed that a report, to include the value of the leases broken down individually, would be available for the Board, when next reviewed.

Proposed: Clir. Tom Farrell

Seconded: Cllr. Peggy Nolan

Schools Report

Deferred*

Further Education Report

Deferred*

9. Inspection Reports

No reports for this meeting.

10. Board of Management minutes

Draft Minutes noted:

Athlone Community College dated 11th February, 2019 Mullingar Community College dated 5th February, 2019 Castlepollard Community College dated 28th January, 2019 Mullingar Community College dated 17th January, 2019 Columba College dated 17th December, 2019 Ballymahon Vocational School dated 19th November, 2018 Lanesboro Community College dated 17th October, 2018 Athlone Community College dated 15th October, 2018

Adopted Minutes:

Mullingar Community College dated 29th November, 2018 Mullingar Community College dated 8th November, 2018 Athlone Community College dated 15th October, 2018 Athlone Community College dated 29th May, 2018

Proposed: Cllr. Sorca Clarke Seconded: Cllr. Pat O'Toole

11. Members' Business – Motions

No motions for this meeting.

12. AOB

No other business for this meeting.

13. Date, time and place of next meeting

LWETB Minutes - 26th February, 2019

	26 th March, 2019 at 5.30 p.m.
*	Some items were deferred as the required quorum was no longer present.
Tł	nere being no further business the meeting ended at 6.45 p.m.
	\sim