

### Minutes of LWETB Board Meeting

<b>Date</b>	Tuesday, 26 <sup>th</sup> March, 2019
<b>Time</b>	5.30 p.m.
<b>Venue</b>	Mullingar Park Hotel, Mullingar.

### Attendance

**(Present: P, Apologies: AP, Absent: AB)**

Board Member		Board Member	
Cllr. Seamus Butler	<b>P</b>	Cllr. Liam McDaniel	<b>P</b>
Cllr. Sorca Clarke	<b>P</b>	Mr. Mark Murphy	<b>AP</b>
Fr. Paul Connell	<b>P</b>	Cllr. Peggy Nolan	<b>P</b>
Cllr. Úna D'Arcy	<b>P</b>	Mr. Pat O'Rourke	<b>AP</b>
Cllr. Michael Dollard	<b>P</b>	Cllr. Pat O'Toole	<b>P</b>
Cllr. Tom Farrell	<b>P</b>	Cllr. Mae Sexton	<b>AP</b>
Mr. Declan Flanagan	<b>P</b>	Ms. Pauline Smyth	<b>P</b>
Cllr. Ken Glynn	<b>P</b>	Cllr. Emily Wallace	<b>P</b>
Ms. Celine Kearney Medforth	<b>P</b>	Ms. Denise Watkins	<b>P</b>
Cllr. Frankie Keena	<b>P</b>		
<b>Also Present:</b>			
Dr. Christy Duffy, Chief Executive	<b>P</b>	Ms. Liz Lavery, Director of Schools	<b>P</b>
Mr. Charlie Mitchell, Director of OSD	<b>P</b>	Ms. Antonine Healy, Director of FET	<b>P</b>
Ms. Sarah Geelon, Assistant Principal Officer	<b>P</b>	Ms. Geraldine Lee, Administrative Officer	<b>P</b>
Ms. Elaine Farrelly, Assistant Staff Officer	<b>P</b>		

1. On a proposal from Cllr. Seamus Butler, seconded by Ms. Celine Kearney Medforth, AONTAS nominee, Ms. Tess Murphy was appointed to the Board. Ms. Murphy then joined the meeting and was welcomed by Cllr. Frankie Keena, Chairperson of the Board.

#### **Condolences**

Elizabeth Donohoe, teacher in Ardscoil Phádraig, on the death of her Father, Jimmy Donohoe.

After a brief discussion it was agreed that a letter of condolence would be sent to the two schools in Tyrone, following the recent death of three students on St Patrick's night.

**Proposed:** Cllr. Michael Dollard

**Seconded:** Cllr. Tom Farrell



	<p><b>Youth Work Committee</b> The Youth Work Committee report to the Board was circulated to all members in advance of the meeting. The report was presented by Cllr. Una D'Arcy and noted by the Board (<i>See Appendix 5</i>).</p> <p><b>BOMs</b> None.</p>
6.	<p><b>Policies and Procedures</b> <b>Information and Communication Technology (ICT) Acceptable Usage Policy</b> <b>Proposed:</b> Cllr. Pat O'Toole <b>Seconded:</b> Cllr. Sorca Clarke</p>
7.	<p><b>Governance and Publications</b> <b>Conflict of Interest Disclosure Form for Board Members as per Section 1.18 of cl 0002/2019</b></p> <p>A conflict of interest disclosure form was circulated to all Board Members in advance of the meeting (<i>See Appendix 6</i>). Following a discussion it was agreed to look at the layout and formulation of the form.</p> <p><b>Protected Disclosures – Annual Report 2018</b> The Chief Executive explained that the Protected Disclosures Act 2014 came into effect on 15<sup>th</sup> July, 2014. Section 22 of the Protected Disclosures Act 2014 requires LWETB to publish a report each year detailing the number of protected disclosures received by the ETB in the preceding year, to include publication of information with regard to any actions taken in response to protected disclosures made. Pursuant to this requirement LWETB confirms that no protected disclosures were received to the end of 2018. Consequently no action was required to be taken by Longford and Westmeath ETB in relation to protected disclosures. The Annual Report for 2018 was noted by the Board.</p>
8.	<p><b>Chief Executive's Report</b> As it is anticipated this will be the last scheduled meeting of this Board the Chief Executive marked the occasion by holding the meeting in Mullingar Park Hotel, and having a photographer present before the meeting commenced. Dr. Christy Duffy emphasised how the governance responsibilities of Board Members is central to the operation of the LWETB Board. He also thanked members for their considerable investment of time and their contribution over the previous number of years. Cllr. Frankie Keena, Chairperson of the Board also thanked the Board and the Executive for their support.</p> <p><b>Finance Report</b> The Finance Report was introduced by Dr. Christy Duffy and presented by Mr. Charlie Mitchell, Director of Organisation Support and Development. (<i>See Appendix 6</i>).</p> <p><b>Human Resources Report</b> Dr. Christy Duffy gave details of the report to the members (<i>See Appendix 7</i>).</p>

	<p><b>OSD Report</b> No report for this meeting.</p> <p><b>Schools Report</b> The Schools Report was presented by Ms. Liz Lavery who gave an update on current Building Projects to the Board. (See Appendix 8).</p> <p><b>Further Education Report</b> No report for this meeting.</p>
9.	<p><b>Inspection Reports</b> No reports for this meeting.</p>
10.	<p><b>Board of Management minutes</b></p> <p><b>Draft Minutes noted:</b> Templemichael College dated 28<sup>th</sup> February, 2019</p> <p><b>Adopted Minutes:</b> Mullingar Community College dated 17<sup>th</sup> January, 2019</p> <p><b>Proposed:</b> Cllr. Tom Farrell                      <b>Seconded:</b> Cllr. Michael Dollard</p> <p>Templemichael College dated 13<sup>th</sup> December, 2018</p> <p><b>Proposed:</b> Cllr. Seamus Butler                      <b>Seconded:</b> Cllr. Pat O'Toole</p>
11.	<p><b>Members' Business – Motions</b> No motions for this meeting.</p>
12.	<p><b>AOB</b> No other business for this meeting.</p>
13.	<p><b>Date, time and place of next meeting</b> None.</p>

There being no further business the meeting ended at 6.45 p.m.

Signature of Presiding Chairman: Frank Keane

Dated: 26<sup>th</sup> / 9 / 19