

Title	LWETB COVID-19 Policy
Date	17 th August, 2020
Approved By	Chief Executive, LWETB
Noted By	LWETB Board

LWETB COVID-19 Policy

1. Introduction

This COVID-19 policy outlines our commitment as an employer to implement the LWETB COVID-19 Business Response Plan and help prevent the spread of the virus.

2. Policy

LWETB COVID-19 Policy Statement is committed to providing a safe and healthy workplace for all our workers and customers. To ensure that, we have developed a COVID-19 Response Plan. All staff, are responsible for the implementation of this plan and a combined effort will help contain the spread of the virus.

3. Compliance

LWETB will:

- continue to monitor our COVID-19 response and amend this plan in consultation with our staff.
- provide up to date information to our workers on the Public Health advice issued by the HSE and Gov.ie.
- display information on the signs and symptoms of COVID-19 and correct hand-washing techniques.
- provide an adequate number of trained Lead Worker Representative(s) who are easily identifiable and put in place a reporting system.
- inform all workers of essential hygiene and respiratory etiquette and physical distancing requirements.
- adapt the workplace to facilitate physical distancing.
- keep a log of contact / group work to help with contact tracing.
- have all workers attend an induction / familiarisation briefing.
- develop a procedure to be followed in the event of someone showing symptoms of COVID-19 while at work or in the workplace.
- provide instructions for workers to follow if they develop signs and symptoms of COVID-19 during work.
- intensify cleaning in line with government advice All staff will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions. This can be done through the Lead Worker Representative(s).

4. Responsibilities

Owner

Director of Organisation Support and Development

LWETB Senior Leadership Team

LWETB Chief Executive

LWETB Board

Responsibilities

Revisions and updates to the Policy

Review of the Policy

Approval of the Policy

Noting of the Policy