

Minutes of LWETB Board Meeting

Date	Tuesday 16 th February, 2021
Time	5.30 p.m.
Venue	Teleconferencing due to COVID19

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	P	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	P
Cllr. Michael Dollard	P	Cllr. Garry Murtagh	P
Ms. Josephine Donohue	P	Cllr. Peggy Nolan	P
Ms. Niamh Ginnell	P	Ms. Mary O'Brien	P
Cllr. Ken Glynn	AP	Cllr. Pat O'Toole	P
Cllr. Gerry Hagan	P	Ms. Emily Wallace	P
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	P		

Also Present:

Ms. Liz Lavery, Chief Executive (Acting)	P	Ms. Antonine Healy, Director of FET	P
Mr. Brian Higgins, Director of SYM (Acting)	P	Ms. Elaine McEvoy, Acting Senior Staff Officer	P
Mr. Charlie Mitchell, Director of OSD	P		

1. Preliminary

Chairperson, Cllr Frankie Keena, opened the meeting by welcoming everyone present. Cllr. Keena wished Ms. Liz Lavery well in her new role as Chief Executive (Acting) and Mr. Brian Higgins in his new role as Director of Schools Youth & Music (Acting).

1.2 Apologies

Cllr. Ken Glynn

Condolences

Ms. Emma Earley, LWETB Head Office, on the death of her Mother, Eileen Devine.

1.3 Adoption of Minutes of 12th January, 2021 (See Appendix 1)

Proposed: Mr. Colm Harte **Seconded:** Mr. Denis Leonard

1.4 Matters arising from Minutes

None

2. Information and Communication

2.1 Summary of Correspondence (See Appendix 2)

Correspondence items of importance were highlighted by Ms. Liz Lavery and noted by the Board.

3. Committee Reports

3.1 Audit and Risk Committee (See Appendix 3)

Reports in respect of meetings held on 08th January and 29th January were noted by the Board.

3.2 Finance Committee (See Appendix 4)

The report in respect of meeting held on 04th February was noted by the Board.

3.3 Youth Work Committee (See Appendix 5)

The report in respect of meeting held on 02nd February was noted by the Board.

Youth Work Committee Nominee

TUSLA Nominee: Ms. Sinead Crowley

Proposed: Cllr. Denis Leonard **Seconded:** Cllr. Pat O'Toole

3.4 Boards of Management

Ardscoil Phádraig

Staff Representative Nominee: Mr. Daniel Byrne

Proposed: Cllr. Peggy Nolan **Seconded:** Cllr. Pat O'Toole

Mullingar Community College

Community Representative Nominees: Dr. Tom Hunt, Mr. Darach Johnson

Proposed: Cllr. Michael Dollard **Seconded:** Ms. Niamh Ginnell

Columba College, Killucan

Staff Representative Nominee: Ms. Nicola Tully

Proposed: Cllr. Denis Leonard **Seconded:** Mr. Colin Whyte

4. Policies & Procedures

The following policy was noted by the Board

4.1 LWETB Managing Attendance and Sick Leave Policy

5. Governance & Publications

5.1 LWETB Service Plan 2021 (See Appendix 6)

Proposed: Cllr. Michael Dollard **Seconded:** Mr. Colm Harte

5.2 Protected Disclosure Annual Report 2020 (See Appendix 7)

The LWETB Protected Disclosure Annual Report 2020 was noted by the Board.

5.3 LWETB Property Register

Longford Youthreach

Proposed: Cllr. Peggy Nolan **Seconded:** Cllr. Pat O'Toole

Ball Alley Lane

Proposed: Cllr. Louise Heavin **Seconded:** Cllr. Gerry Hagan

5.2 Circular Letters

Circulars of importance were highlighted by Ms. Liz Lavery and noted by the Board.

6. Chief Executives Report

Ms. Liz Lavery, Chief Executive (Acting) thanked members for their well wishes and informed them that going forward this report would be taken in totality and she felt that it would be helpful to provide an overview of the Organisation. This news was welcomed by members.

6.1 Director of Organisation Support and Development Report *(See Appendix 8)*

Finance Report

The Finance Report was noted by the Board. Mr. Charlie Mitchell addressed several queries from members regarding the spending of net capital balances. He explained that discussions with the Department of Education are ongoing and he would keep Board members informed of updates as they are received.

Buildings Report

The Buildings Report was noted by the Board. There were a number of queries from members regarding the provision of ASD units in LWETB Schools. It was agreed that a report would be brought to the LWETB May meeting.

HR Report

The HR Report was noted by the Board.

6.2 Director of Schools, Youth and Music Report

Mr. Brian Higgins, Director of Schools Youth & Music (Acting), thanked members for their well wishes. Mr. Higgins gave members a brief update on the steps LWETB have taken ahead of the reopening of schools.

6.3 Director of Further Education and Training Report

Ms. Antonine Healy, Director of Further Education and Training, gave members a brief update on remote learning for FET students and staff and answered queries from members.

7. Motions

7.1 Motions

None

8. Any Other Business

8.1 Date and location of next meeting

It was agreed to hold the next meeting of LWETB on Tuesday 23rd March, 2021 at 5:30 p.m. via teleconferencing due to COVID-19 restrictions

There being no further business the meeting concluded at 6.50p.m.

Signature of Presiding Chairman: 

Dated: 16/02/2021