

## Minutes of LWETB Board Meeting

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|--------------|---|
| <b>Date</b>  | Tuesday 10 <sup>th</sup> November, 2020 |
| <b>Time</b>  | 5.30 p.m.                               |
| <b>Venue</b> | Teleconferencing due to COVID19         |

### Attendance

(Present: P, Apologies: AP, Absent: AB)

| Board Member          |           | Board Member          |           |
|-----------------------|-----------|-----------------------|-----------|
| Mr. Luke Casserly     | <b>P</b>  | Cllr. Frankie Keena   | <b>P</b>  |
| Mr. Donie Cassidy     | <b>P</b>  | Cllr. Denis Leonard   | <b>P</b>  |
| Cllr. Aoife Davitt    | <b>P</b>  | Ms. Kathleen McGahern | <b>P</b>  |
| Cllr. John Dolan      | <b>P</b>  | Mr. Mark Murphy       | <b>P</b>  |
| Cllr. Michael Dollard | <b>AP</b> | Cllr. Garry Murtagh   | <b>P</b>  |
| Ms. Josephine Donohue | <b>AP</b> | Cllr. Peggy Nolan     | <b>AP</b> |
| Ms. Niamh Ginnell     | <b>P</b>  | Ms. Mary O'Brien      | <b>P</b>  |
| Cllr. Ken Glynn       | <b>AB</b> | Cllr. Pat O'Toole     | <b>P</b>  |
| Cllr. Gerry Hagan     | <b>P</b>  | Ms. Emily Wallace     | <b>AB</b> |
| Mr. Colm Harte        | <b>P</b>  | Mr. Colin Whyte       | <b>P</b>  |
| Cllr. Louise Heavin   | <b>P</b>  |                       |           |

Also Present:

|                                       |          |                                     |          |
|---------------------------------------|----------|-------------------------------------|----------|
| Dr. Christy Duffy, Chief Executive    | <b>P</b> | Ms. Antonine Healy, Director of FET | <b>P</b> |
| Ms. Liz Lavery, Director of SYM       | <b>P</b> | Ms. Elaine McEvoy, Staff Officer    | <b>P</b> |
| Mr. Charlie Mitchell, Director of OSD | <b>P</b> |                                     |          |

### 1. Preliminary

Chairperson, Cllr Frankie Keena, opened the meeting by welcoming everyone present and wished everyone well.

#### 1.2 Apologies

Cllr. Michael Dollard  
Ms. Josephine Donohue  
Cllr. Peggy Nolan

#### Condolences

Sr. Finbar, Parish Community Centre Mullingar

#### 1.3 Adoption of Minutes of 13<sup>th</sup> October, 2020 (See Appendix 1)

**Proposed:** Mr. Colm Harte **Seconded:** Cllr. Denis Leonard

#### 1.4 Matters arising from Minutes

There were no matters arising.

## 2. Information and Communication

### 2.1 Future of the Longford Campus

Dr. Christy Duffy, Chief Executive explained that Longford County Council approached LWETB to inform them that developers were interested developing the site. LWETB Senior Leadership Team attended a meeting during which initial proposals were outlined by the developer. Dr. Christy Duffy stated that this is very much at a preliminary stage and the Board would be updated as more information becomes available to LWETB.

### 2.2 Summary of Correspondence (See Appendix 2)

Correspondence items of importance were highlighted by Dr. Christy Duffy and noted by the Board.

## 3. Committee Reports

### 3.1 Audit and Risk Committee

The report in respect of meeting held on 25<sup>th</sup> September, 2020 was noted by the Board.

### 3.2 Finance Committee (See Appendix 3)

No report for this meeting.

### 3.3 Youth Work Committee

No report for this meeting.

### 3.4 Boards of Management (See Appendix 4)

**Ballymahon Vocational School, 24<sup>th</sup> June, 2020**

**Ballymahon Vocational School, 31<sup>st</sup> August, 2020**

**Athlone Community College, 22<sup>nd</sup> June, 2020**

Noted

## 4. Policies & Procedures

The following policy was noted by the Board

4.1 LWETB Anti-Fraud Policy

## 5. Governance & Publications

### 5.1 Circular Letters

Circulars of importance were highlighted by Dr. Christy Duffy and noted by the Board.

## 6. Chief Executives Report

Dr. Christy Duffy updated members on the meeting that took place with the Department of Education in relation to the Performance Delivery Agreement and Oversight Agreement between the Department and LWETB. He stated that it was a very positive meeting and the Department of Education were very complimentary of LWETB's Service Plan and Annual Report and the timely submission of both. The Chairperson, Cllr. Frankie Keena, and Deputy Chairperson, Cllr. Pat O'Toole agreed with these sentiments. Both the Chairman Cllr. Frankie Keena & Cllr. Pat O'Toole informed the Board that they took the opportunity to highlight a number of our pending and proposed building projects. In response the Department Officials stated that they would arrange for the relevant section in the Department to issue a response to the LWETB.

## 6.1 Director of Organisation Support and Development Report (See Appendix 5)

### Finance Report

The Finance Report was noted by the Board.

### Buildings Report

The Buildings Report was noted by the Board.

### HR Report

The HR Report was noted by the Board.

## 6.2 Director of Schools, Youth and Music Report

## 6.3 Director of Further Education and Training Report (See Appendix 6)

The Director of Further Education provided a report to the Board on the presence of swift nesting spots at the renovation site in Kinnegad. The report was noted by the Board.

## 7. Motions

### 7.1 Motions

None

## 8. Any Other Business

### 8.1 Date and location of next meeting

It was agreed that a date for the next meeting of LWETB would be advised to members in due course.

## 9. ETBI Role of ETB Board Members Training

There being no further business the meeting concluded at 6.05 p.m. and members then participated in a two hour training session arranged by ETBI on the Role of ETB Board Members. This training was due to take place earlier this year but was postponed due to COVID-19.

Signature of Presiding Chairman: \_\_\_\_\_



Dated: 10/11/2020