

Minutes of LWETB Board Meeting

Date	Tuesday 11 th May, 2021
Time	5.30 p.m.
Venue	Teleconferencing due to COVID19

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	P	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	P
Cllr. Michael Dollard	P	Cllr. Garry Murtagh	P
Ms. Josephine Donohue	AP	Cllr. Peggy Nolan	P
Ms. Niamh Ginnell	P	Ms. Mary O'Brien	P
Cllr. Ken Glynn	AP	Cllr. Pat O'Toole	P
Cllr. Gerry Hagan	AP	Ms. Emily Wallace	AB
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	P		

Also Present:

Ms. Liz Lavery, Chief Executive (Acting)	P	Ms. Antonine Healy, Director of FET	P
Mr. Brian Higgins, Director of SYM (Acting)	P	Ms. Elaine McEvoy, Acting Senior Staff Officer	P
Mr. Charlie Mitchell, Director of OSD	P		

1. Preliminary

Chairperson, Cllr Frankie Keena, opened the meeting by welcoming everyone present and wishing them well.

1.2 Apologies

Cllr. Ken Glynn
Ms. Josephine Donohue
Cllr. Gerry Hagan

Condolences

██████████, on the death of ██████████ Karen Gaffey, former employee of Longford Westmeath ETB

The ██████████ family, on the death of Ned Flynn, former employee of Co. Westmeath VEC

██████████, on the death of ██████████ Douglas O'Connor, former AEO of Co. Westmeath VEC. Members expressed their deep sadness at such a huge loss to the local community.

1.3 Adoption of Minutes of 23rd March, 2021

Proposed: Cllr. Peggy Nolan **Seconded:** Mr. Colm Harte

1.4 Matters arising from Minutes

Cllr. Frankie Keena conveyed his thanks to Ms. Kathleen McGahern for her comments at the meeting held on 23rd March, 2021 in respect of a wellbeing talk provided by LWETB.

2. Information and Communication

2.1 Summary of Correspondence

Correspondence items of importance were highlighted by Ms. Liz Lavery and noted by the Board.

3. Committee Reports

3.1 Audit and Risk Committee

None for this meeting.

3.2 Finance Committee

None for this meeting.

3.3 Youth Work Committee

None for this meeting.

3.4 Boards of Management

Mullingar Community College 11th February, 2021

Columba College Killucan 02nd March, 2021

Noted

4. Policies & Procedures

The following policy was noted by the Board

4.1 LWETB Travel & Subsistence Policy

5. Governance & Publications

5.1 LWETB Annual Report Amendments

Proposed: Cllr. John Dolan **Seconded:** Cllr. Denis Leonard

5.2 LWETB Property Register

Cllr. Louise Heavin recused herself for this portion of the meeting due to a conflict of interest
 St Anthony's Athlone

Proposed: Cllr. Pat O'Toole **Seconded:** Cllr. John Dolan

5.3 Circular Letters

Circulars of importance were highlighted by Ms. Liz Lavery and noted by the Board.

6. Chief Executives Report

Before proceeding with this section of the meeting Cllr. Frankie Keena, Chairperson, took the opportunity to thank Ms. Liz Lavery, Chief Executive (Acting), on behalf of all Board Members for the LWETB press release in relation to Athlone IT gaining Technical University status. It was agreed that correspondence would be sent to Athlone IT, Mr. Ciaran O'Cathain congratulating him on behalf of LWETB Board.

Director of OSD Report

Finance Report

The Finance Report was noted by the Board.

Buildings Report

Mr. Charlie Mitchell, Director of OSD explained that a member of OPW approached LWETB in respect of two structures on the grounds of the Longford Campus that are currently owned by An Garda Síochana. Mr. Mitchell sought approval from the Board to investigate the possibility of purchasing the structures.

Proposed: Cllr. Pat O’Toole **Seconded:** Cllr. Peggy Nolan

Ms. Liz Lavery also provided a brief update on the regeneration of the Longford Campus and the future of Columb Barracks, Mullingar.

HR Report

The HR Report was noted by the Board.

Director of FET Report

Ms. Antonine Healy, Director of FET, presented a comprehensive report on Quality Assurance. Cllr. Frankie Keena thanked her for her presentation.

Director of Schools, Youth & Music

Mr. Brian Higgins, Director of Schools (Acting) gave a brief update on Leaving Certificate exams, Youth Work and Music Generation Longford. Following a number of queries from Members it was agreed that correspondence would issue to Mary-Jane Sweeney congratulating on her success with Music Generation Longford and thanking her for her hard work particularly during COVID-19. It was also agreed that correspondence would issue to the Minister for Education, Ms. Norma Foley, on two items:

- (1) Request a review of legislation around the holding of enrolment places and put a time limit on how long they can be held for
- (2) Second level school in Kinnegad

Proposed: Cllr. Denis Leonard **Seconded:** Cllr. Peggy Nolan

7. Motions

7.1 Motions

None

8. Any Other Business

8.1 Date and location of next meeting

Following discussion, it was agreed that the Review of the effectiveness of the Board would replace the Chief Executives report at the next meeting scheduled to take place via Microsoft Teams due to COVID-19 restrictions on Tuesday 08th June, 2021 at 5:30 p.m.

There being no further business the meeting concluded at 18.40 p.m.

Signature of Presiding Chairman: _____

Dated: _____