

Minutes of LWETB Board Meeting

Date	Monday 13 th September, 2021
Time	5.30 p.m.
Venue	Teleconferencing due to COVID19

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	P	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	P
Cllr. Michael Dollard	AP	Cllr. Garry Murtagh	P
Ms. Josephine Donohue	P	Cllr. Peggy Nolan	P
Ms. Niamh Ginnell	P	Ms. Mary O'Brien	P
Cllr. Ken Glynn	AP	Cllr. Pat O'Toole	P
Cllr. Gerry Hagan	AB	Ms. Emily Wallace	P
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	AP		

Also Present:

Ms. Liz Lavery, Chief Executive (Acting)	P	Ms. Antonine Healy, Director of FET	P
Mr. Brian Higgins, Director of SYM (Acting)	P	Ms. Elaine McEvoy, Senior Staff Officer	P
Mr. Charlie Mitchell, Director of OSD	AP		

1. Preliminary

Chairperson, Cllr Frankie Keena, opened the meeting by welcoming everyone present.

1.2 Apologies

Cllr. Ken Glynn
Cllr. Michael Dollard
Cllr. Louise Heavin

Condolences

██, on the death of ██████████ Harry Nugent
██, on the death of ██████████ Fidelma Hagan

1.3 Adoption of Minutes of 08th June, 2021

Proposed: Cllr. Denis Leonard **Seconded:** Cllr. John Dolan

1.4 Matters arising from Minutes

None

2. Information and Communication

2.1 Summary of Correspondence
 Correspondence items of importance were highlighted by Ms. Liz Lavery and noted by the Board.

3. Committee Reports

3.1 Audit and Risk Committee
 No report for this meeting

3.2 Finance Committee
 No report for this meeting

3.3 Youth Work Committee
 No report for this meeting

Youth Work Committee Nominee
 No report for this meeting

3.4 Boards of Management
 Mullingar Community College 25th March, 2021
 Noted

Mullingar Community College 25th May, 2021
 Noted

4. Policies & Procedures

None for this meeting

5. Governance & Publications

Cllr. Frankie Keena, Chairperson, reminded members on the importance of member attendance at meetings and the importance of confidentiality around discussions at meetings.

5.1 Review of the Effectiveness of LWETB Board
 The Chief Executive, Ms. Liz Lavery, informed members that LWETB executive received 9 responses. Ms. Lavery highlighted the importance of completing the review and requested that all members return completed checklists to LWETB to enable review by the Chairperson, Cllr. Frankie Keena, ahead of the October meeting.

5.2 Performance Delivery Agreement and Oversight Agreement between DE and LWETB
 The Performance Delivery Agreement and Oversight Agreement between the DES and LWETB were noted by the Board.

5.3 LWETB Property Register
 Following an extensive discussion, during which Ms. Lavery and Mr. Mitchell addressed queries and concerns of members surrounding the provision of accommodation in LWETB Schools and Centres.

Beauty Therapy Premises, Longford

Proposed: Cllr. Peggy Nolan **Seconded:** Cllr. Pat O’Toole

APG Storage Facility

Proposed: Mr. Colm Harte **Seconded:** Cllr. Pat O’Toole

Mr. Charlie Mitchell, Director of Organisation Support and Development also sought approval from the Board for the following:

Divesting of Kinnegad Property

Proposed: Cllr. John Dolan **Seconded:** Donie Cassidy

Approval to seek permission from the Department of Education to purchase the freehold on the Longford Office from the OPW

Proposed: Cllr. Pat O’Toole **Seconded:** Cllr. Peggy Nolan

Approval to seek permission from the Department of Education to purchase garages at the back of the Longford Office site that are currently owned by An Garda Síochána

Proposed: Cllr. Peggy Nolan **Seconded:** Mr. Colm Harte

5.4 Circular Letters

Circulars of importance were highlighted by Ms. Liz Lavery and noted by the Board.

6. Chief Executives Report

Ms. Liz Lavery, Chief Executive (Acting) welcomed members back after the summer break and provided general updates to the board. Ms. Lavery gave members an overview of the LWETB Corporate Governance Calendar, which outlines all statutory obligations and the LWETB compliance tool. It was agreed that a condensed version of both documents would be circulated to members following the meeting. Ms. Lavery also gave members a brief update on the development of LWETB Strategy Statement 2022 – 2027.

Following a brief discussion on LWETB Schools Leaving Certificate results it was agreed that correspondence would issue to each of the schools complimenting staff and students on a job well done.

Finance Report

The Finance Report was noted by the Board.

Buildings Report

The Buildings Report was noted by the Board. There were a number of queries raised by members regarding the provision of accommodation and the upgrade of current facilities in LWETB schools. It was agreed that a Buildings Report outlining all capital applications submitted to the Department of Education would be circulated to members.

HR Report

The HR Report was noted by the Board.

7. Motions

7.1 Motions

None

8. Any Other Business

8.1 Date and location of next meeting

To be confirmed. It was agreed the Ms. Elaine McEvoy, Administrative Support to LWETB Board would liaise with members in relation to their availability for the October meeting.

There being no further business the meeting concluded at 7:40 p.m.

Signature of Presiding Chairman: _____

Dated: _____