

## Minutes of LWETB Board Meeting

<b>Date</b>	Monday 21 <sup>st</sup> February, 2022
<b>Time</b>	5.30 p.m.
<b>Venue</b>	Teleconferencing due to COVID19

### Attendance

**(Present: P, Apologies: AP, Absent: AB)**

Board Member		Board Member	
Mr. Luke Casserly	<b>P</b>	Cllr. Frankie Keena	<b>P</b>
Mr. Donie Cassidy	<b>P</b>	Cllr. Denis Leonard	<b>AP</b>
Cllr. Aoife Davitt	<b>P</b>	Ms. Kathleen McGahern	<b>P</b>
Cllr. John Dolan	<b>P</b>	Mr. Mark Murphy	<b>P</b>
Cllr. Michael Dollard	<b>AP</b>	Cllr. Garry Murtagh	<b>AP</b>
Ms. Josephine Donohue	<b>AP</b>	Cllr. Peggy Nolan	<b>AP</b>
Ms. Niamh Ginnell	<b>P</b>	Ms. Mary O'Brien	<b>P</b>
Cllr. Ken Glynn	<b>P</b>	Cllr. Pat O'Toole	<b>P</b>
Cllr. Gerry Hagan	<b>P</b>	Ms. Emily Wallace	<b>AP</b>
Mr. Colm Harte	<b>P</b>	Mr. Colin Whyte	<b>AP</b>
Cllr. Louise Heavin	<b>P</b>		

Also Present:

Ms. Liz Lavery, Chief Executive (Acting)	<b>P</b>	Ms. Antonine Healy, Director of FET	<b>P</b>
Mr. Brian Higgins, Director of SYM (Acting)	<b>P</b>	Ms. Elaine McEvoy, Senior Staff Officer	<b>P</b>
Mr. Charlie Mitchell, Director of OSD	<b>P</b>	Ms. Geraldine Lee, Administrative Officer	<b>P</b>

### 1. Preliminary

Chairperson, Cllr Frankie Keena, opened the meeting by welcoming everyone present.

#### 1.2 Apologies

Cllr. Michael Dollard  
Ms. Josephine Donohue  
Cllr. Denis Leonard  
Cllr. Garry Murtagh  
Cllr. Peggy Nolan  
Cllr. Emily Wallace  
Mr. Colin Whyte

#### Condolences

██, on the death of ██████████ Gerard Sweeney  
████████████████████ on the death of ██████████ Marie Smithwick.

#### 1.3 Adoption of Minutes of 17<sup>th</sup> January, 2022

**Proposed:** Cllr. Pat O'Toole **Seconded:** Mr. Colm Harte

## 1.5 Election of Chairperson in accordance with the Code of Practice for the Governance of Education & Training Board

Items 1.5 Election of Chairperson and 1.6, and Election of Deputy Chairperson in accordance with the Code of Practice for the Governance of Education and Training Boards were dealt with together.

Cllr. Aoife Davitt was proposed for the position of Chairperson by Cllr. Gerry Hagan and seconded by Cllr. Ken Glynn. As there was no other member proposed, Cllr. Davitt was deemed elected as Chairperson of the Board. Cllr. Davitt thanked her proposer and seconder and said it was a great honour for her to be elected Chairperson of Longford and Westmeath ETB.

Cllr. Gerry Hagan was proposed as Deputy Chairperson by Cllr. Pat O’Toole and seconded by Mr. Colm Harte. As there was no other member proposed, Cllr. Hagan was deemed elected as Deputy Chairperson of the Board. Cllr. Hagan thanked members for their well wishes in his new role as Deputy Chairperson of LWETB.

As Cllr. Davitt had to leave the meeting early it was agreed that Cllr. Hagan would chair the February meeting on her behalf.

## 2. Summary of Correspondence

### 2.1 Summary of Correspondence

Following discussion, Mr. Luke Casserly, was nominated as Education Sector Representation on Longford Sports Partnership Board.

## 3. Committee Reports

### 3.1 Audit and Risk Committee

The reports in respect of meetings held on 07<sup>th</sup> January, 2022 and 28<sup>th</sup> January, 2022 were noted by the Board.

### 3.2 Finance Committee

The report in respect of meeting held on 10<sup>th</sup> February, 2022 was noted by the Board.

### 3.3 Youth Work Committee

None for this meeting.

### 3.4 Boards of Management

Ardscoil Phádraig

Following the resignation of a board of management member nominations were sought from LWETB members.

Ms. Marie Scanlon

**Proposed:** Ms. Kathleen McGahern **Seconded:** Donie Cassidy

## 4. Policies & Procedures

*None for this meeting*

## 5. Governance & Publications

### 5.1 LWETB Service Plan

**Proposed:** Cllr. Louise Heavin **Seconded:** Cllr. Frankie Keena

### 5.2 LWETB Strategy Statement 2022 - 2026

**Proposed:** Donie Cassidy **Seconded:** Cllr. Pat O'Toole

### 5.3 LWETB Property Register

Ball Alley Lane

**Proposed:** Cllr. Louise Heavin **Seconded:** Cllr. Pat O'Toole

### 5.4 LWETB Risk Appetite Statement

**Proposed:** Donie Cassidy **Seconded:** Cllr. Pat O'Toole

### 5.5 Circular Letters

Noted

## 6. Chief Executives Report

### Finance Report

The Finance Report was noted by the Board.

### Buildings Report

The Buildings Report was noted by the Board.

### HR Report

The HR Report was noted by the Board.

### Youth Work Presentation

Ms. Maria Fox, Youth Work Development Officer, attended the LWETB Meeting and gave members an update on Youth Work groups across Longford and Westmeath.

### Music Generation Longford Presentation

Ms. Rachel Masterson, Admin support Music Generation, attended the LWETB Meeting and gave members an update on Music Generation in Longford.

## 7. Motions

### 7.1 Motions

None

## 8. Any Other Business

### 8.1 Date and location of next meeting

Following discussion a request was put forward by some members to return to face-to-face meetings. It was agreed that LWETB would check availability in Mullingar Park Hotel. Members asked that Liz Lavery, Chief Executive about use of hybrid meetings going forward.

There being no further business the meeting concluded at 7.15p.m.

Signature of Presiding Chairman: \_\_\_\_\_

Dated: \_\_\_\_\_