

Minutes of LWETB Board Meeting

Date	Tuesday 23 rd March, 2021
Time	5.30 p.m.
Venue	Teleconferencing due to COVID19

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	P	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	AP
Cllr. Michael Dollard	P	Cllr. Garry Murtagh	P
Ms. Josephine Donohue	AP	Cllr. Peggy Nolan	P
Ms. Niamh Ginnell	AP	Ms. Mary O'Brien	P
Cllr. Ken Glynn	AP	Cllr. Pat O'Toole	P
Cllr. Gerry Hagan	AB	Ms. Emily Wallace	AB
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	AP		

Also Present:

Ms. Liz Lavery, Chief Executive (Acting)	P	Ms. Antonine Healy, Director of FET	P
Mr. Brian Higgins, Director of SYM (Acting)	P	Ms. Elaine McEvoy, Acting Senior Staff Officer	P
Mr. Charlie Mitchell, Director of OSD	P		

1. Preliminary

Chairperson, Cllr Frankie Keena, opened the meeting by welcoming everyone present and wishing them well.

1.2 Apologies

Ms. Josephine Donohue
Ms. Niamh Ginnell
Mr. Mark Murphy
Cllr. Ken Glynn
Cllr. Louise Heavin

Condolences

██████████, on the death of ██████████ Mr. Joe Murray.

██████████ on the death of ██████████ Ms. Bernice Treacy (nee Martin), Principal of Lanesboro Community College. Members expressed their deep sadness at such a huge loss to LWETB, Lanesboro Community College and the wider Lanesboro community and asked that their condolences were expressed to ██████████ and family.

1.3 Adoption of Minutes of 16th February, 2021

Proposed: Cllr. Pat O’Toole **Seconded:** Mr. Donie Cassidy

1.4 Matters arising from Minutes

None

2. Information and Communication

2.1 Summary of Correspondence

None for this meeting.

3. Committee Reports

3.1 Audit and Risk Committee

Review of the System of LWETB Internal Control

It is the recommendation of the Audit and Risk Committee that the Statement of System of Internal Controls for the period 1st January, 2020 to 31st December, 2020 is adopted by the Board.

3.2 Finance Committee

The report in respect of meeting held on 18th March was noted by the Board.

3.3 Youth Work Committee

None for this meeting.

3.4 Boards of Management

Columba College Killucan Meeting dated 21st December, 2020

Ballymahon Vocational School Meeting dated 08th December, 2020

Noted

3.5 Ballymahon Vocational School SSPS Report

Noted

4. Policies & Procedures

The following policy was noted by the Board

4.1 LWETB Managing Attendance and Sick Leave Policy (revised)

5. Governance & Publications

5.1 LWETB Annual Report

Proposed: Mr. Colm Harte **Seconded:** Mr. Donie Cassidy

5.2 LWETB Annual Financial Statements

Proposed: Cllr. Pat O’Toole **Seconded:** Cllr. John Dolan

5.3 LWETB Statement of Internal Control

Proposed: Cllr. Pat O’Toole **Seconded:** Cllr. John Dolan

5.4 LWETB Letter of Representation

Noted

5.5 LWETB Property Register

Longford Youthreach

Proposed: Cllr. Pat O’Toole **Seconded:** Cllr. Peggy Nolan

5.6 Circular Letters

Circulars of importance were highlighted by Ms. Liz Lavery and noted by the Board.

6. Chief Executives Report

6.1 Overview of OSD, SYM and FET

Ms. Liz Lavery explained that a PowerPoint presentation was prepared to give members a full insight into LWETB. Each Director presented their relevant section and addressed queries from members. Cllr. Frankie Keena, Chairperson, and members commended all involved for the comprehensive overview provided.

Finance Report

The Finance Report was noted by the Board.

Buildings Report

The Buildings Report was noted by the Board.

HR Report

The HR Report was noted by the Board.

7. Motions

7.1 Motions

None

8. Any Other Business

8.1 Date and location of next meeting

Following discussion it was agreed to hold the next meeting of LWETB via Microsoft Teams due to COVID-19 restrictions on Tuesday 11th May, 2021 at 5:30 p.m.

There being no further business the meeting concluded at 7.05 p.m.

Signature of Presiding Chairman: _____

Dated: _____