

Minutes of LWETB Board Meeting

Date	Monday 21 st November, 2022
Time	5.30 p.m.
Venue	Teleconferencing

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	AP	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	P
Cllr. Michael Dollard	AP	Cllr. Garry Murtagh	AP
Ms. Josephine Donohue	P	Cllr. Peggy Nolan	AP
Ms. Niamh Ginnell	P	Ms. Mary O'Brien	P
Cllr. Ken Glynn	AB	Cllr. Pat O'Toole	P
Cllr. Gerry Hagan	AB	Ms. Emily Wallace	P
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	P		

Also Present:

Ms. Liz Lavery, Chief Executive	P	Ms. Antonine Healy, Director of FET	AP
Mr. Brian Higgins, Director of SYM	P	Ms. Geraldine Lee, Administrative Officer	P
Mr. Charlie Mitchell, Director of OSD	P		

1. Preliminary

Chairperson, Cllr Aoife Davitt, opened the meeting by welcoming everyone present.

1.2 Apologies

Mr. Luke Casserly
Cllr. Michael Dollard
Cllr. Garry Murtagh
Cllr. Peggy Nolan

Condolences

██████████ on the death of ██████████, Dympna Kearney

1.3 Adoption of Minutes of 26th September, 2022

Proposed: Cllr. Denis Leonard **Seconded:** Cllr. Pat O'Toole

1.4 Matters arising from Minutes

None

2. Summary of Correspondence

2.1 Summary of Correspondence

The Chief Executive included correspondence from Professor Kevin Nugent from Harvard University following the visit of MCC to Harvard earlier this month. Members praised the teachers in Mullingar Community College for their engagement with this project and issued congratulations to all involved.

Mr. Donie Cassidy queried whether LWETB received any correspondence from the HSE. Mr. Donie Cassidy requested the Chief Executive to contact the HSE seeking a meeting regarding lands in Castlepollard.

3. Committee Reports

3.1 Audit and Risk Committee

The report in respect of meeting held on 23rd September, 2022 was noted by the Board.

3.2 Finance Committee

The reports in respect of meetings held on 8th September and 13th October, 2022 were noted by the Board.

3.3 Youth Work Committee Nominee

Act Gateway Youth Project, Athlone - Mr. Kieran Burke

Proposed: Cllr. John Dolan **Seconded:** Mr. Colin Whyte

3.4 Boards of Management

Castlepollard Community College 20th September, 2022

Lanesboro Community College 7th September, 2022

Columba College 2nd June, 2022

Noted by the Board

4. Policies & Procedures

The following policies were noted by the Board:

- 4.1 LWETB Garda Vetting Policy for Contractors
- 4.2 LWETB Garda Vetting Policy for Staff & Volunteers
- 4.3 LWETB Garda Vetting Policy for Students, Learners & Trainees
- 4.4 LWETB Guidelines on flexible Working Arrangements (Flexitime)
- 4.5 LWETB Customer Service Charter
- 4.6 LWETB Customer Service Action Plan
- 4.7 LWETB Customer Service Complaints Procedure
- 4.8 LWETB Human Rights & Equality Statement

5. Governance & Publications

5.1 LWETB Property Lease Register

Approval by the Board regarding ATC Boundary Resolution Agreement document.

Proposed: Cllr. Emily Wallace **Seconded:** Cllr. John Dolan

LWETB Board approval given to dispose of the Kinnegad “Old National School” property and site, N91 DP22, currently registered to LWETB under Folio WH21288F and to transfer title ownership over to Westmeath Council.

Proposed: Cllr. Denis Leonard **Seconded:** Cllr. Pat O’Toole

LWETB Board approval given to enter into 900 year lease of Further Education Centre section of New Library and Further Education Centre building in Kinnegad, once completed.

Proposed: Cllr. Denis Leonard **Seconded:** Cllr. Emily Wallace

6. Chief Executives Report

Finance Report

The Finance Report was noted by the Board.

Overdraft Facility

Proposed: Mr. Donie Cassidy **Seconded:** Ms. Josephine Donoghue

Buildings Report

The Buildings Report was noted by the Board.

HR Report

The HR Report was noted by the Board.

General Up-dates

Board updated on Task List from September meeting

Presentation from Director of School Youth and Music

Mr. Brian Higgins presented full report to board:

- Results Analysis and Progression 2022.
- LWETB Awards for Students in Leaving Certificate.
- Education Conference for Leaders held in November 2022 for FET Managers, School Leaders and APOs in Head Office.

7. Motions

7.1 Motions

None

8. Any Other Business

8.1 Date and location of next meeting

Following discussion it was agreed the next meeting would take place face to face. A date to be arranged in February 2023.

There being no further business the meeting concluded at 8.00 p.m.

Signature of Presiding Chairman: _____

Dated: _____