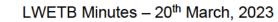


Minutes of LWETB Board Meeting						
Date	Monday 20 th March, 2023					
Time	5.30 p.m.					
Venue	Teleconferencing - On-Line	e on Mici	rosoft Teams (MS)			
Attendance						
(Present: P, Apologies: AP, Absent: AB)						
Board Member			Board Member			
Mr. Luke Casserly		AP	Cllr. Frankie Keena	Р		
Mr. Donie Cassidy		Р	Cllr. Denis Leonard	Р		
Cllr. Aoife Davitt		Р	Ms. Kathleen McGahern	Р		
Cllr. John Dolan		Р	Mr. Mark Murphy	AP		
Cllr. Michael Dollard		AB	Cllr. Garry Murtagh	AB		
Ms. Josephine Donohue		AP	Cllr. Peggy Nolan	Р		
Ms. Niamh Ginnell		Р	Ms. Mary O'Brien	Р		
Cllr. Ken Glynn		AB	Cllr. Pat O'Toole	P		
Cllr. Gerry Hagan		AP	Cllr. Emily Wallace	Р		
Mr. Colm Harte		Р	Mr. Colin Whyte	Р		
Cllr. Louise Heavin		Р				
Also Present:		•	•			
Ms. Liz Lavery, Chief Executive		Р	Ms. Antonine Healy, Director of FET	P		
Mr. Brian Higgins, Director of SYM		Р	Ms. Geraldine Lee, Administrative Officer	P		
Mr. Charlie Mitchell, Director of OSD		Р				
1. Prelimina	ary		•			





Chairperson, Cllr Aoife Davitt, opened the meeting by welcoming everyone present.

1.1 Conflict of Interest Form

The Chairperson invited members to disclose any conflict of interest they might have. No member declared any conflict of interest.

1.2 Apologies

Luke Casserly Josephine Donoghue Gerry Hagan Mark Murphy

Condolences

1.3 Adoption of Minutes of 20th February, 2023Proposed: Mr. Donie CassidySeconded: Cllr. John Dolan

1.4 Matters arising from Minutes None

2. Summary of Correspondence

2.1 Summary of Correspondence No correspondence for this meeting.

3. Committee Reports



3.1 Audit and Risk Committee (See Appendix 1 and 2) Report of the Review of Operation of the System of LWETB Internal Control was noted by the Board

The report of Meeting dated 6th March, 2023 was noted by the Board.

Annual Report 2022 including Self Assessment and Attendance at ARC meetings noted by the Board.

3.2 Finance Committee *(See Appendix 3)* The report in respect of meeting held on 16th March, 2023 was noted by the Board.

3.3 Youth Work Committee Nominee

Longford Comhairle na nÓg - Terri Kemple **Proposed:** Ms. Mary O'Brien **Seconded:** Cllr. Peggy Nolan

3.4 Boards of Management

Lanesboro Community College dated 18th January, 2023 Noted by the Board

Board of Management Nominees:

Athlone Community College Parent Representative – Somesh Kumar **Proposed:** Cllr. Frankie Keena **Seconded:** Cllr. John Dolan Castlepollard Community College Parent Representative – Gillian Roddy **Proposed:** Mr. Donie Cassidy **Seconded:** Cllr. Denis Leonard Columba College, Killucan Community Representative – Des Briody **Proposed:** Cllr. Denis Leonard **Seconded:** Mr. Donie Cassidy **Templemichael College** Parent Representative - Jim Bruen **Proposed:** Cllr. Peggy Nolan **Seconded:** Cllr. Pat O'Toole

Board of Management for Community School

Moate Community School

Cllr. John Dolan and Ms. Niamh Ginnell will remain on the Board of Management of Moate Community School.

Cllr. Louise Heavin to be replaced on Board of Management, Moate Community School by Ms. Liz Lavery, Chief Executive or Mr. Brian Higgins, Director of Schools, Youth and Music.



4. Policies & Procedures

No policies for this meeting

5. Governance & Publications



5.1 LWETB Annual Financial Statements

The Finance Committee have reviewed the Financial Statements and in their report to the Board they recommend that the Board adopt the Financial Statements as presented by the Chief Executive and that they should be signed by the Chairperson. Members of the Board received a copy of the unaudited draft Financial Statements before the meeting. The draft Financial Statements for the period 01st January, 2022 to 31st December, 2022 were adopted by the Board. The Financial Statements will be sent to the C&AG by 01st April, 2023.

Proposed: Mr. Donie Cassidy

Seconded: Mr. Colm Harte

5.2 LWETB Statement of Internal Control

A review of internal controls has been carried out by the Audit and Risk Committee on behalf of the Board in accordance with sections 7.7 – 7.11 of the Code of Practice for the Governance of ETBs and the procedures outlined there in appendix 13 (per circular letter 02/2019). They have issued a report to the Board recommending the signing of the SIC. The Board reviewed the effectiveness of the internal control system and approved the signing of the Statement of Internal Control.

Proposed: Cllr. Frankie Keena Seconded: Cllr. Denis Leonard

5.3 LWETB Annual Report 2022 **Proposed:** Cllr. Pat O'Toole

Seconded: Cllr. Frankie Keena

5.4 Protected Disclosures Annual Report 2022

Proposed:	Cllr. Peggy Nolan	Seconded:	Cllr. Aoife Davitt
5.5 Scholars Proposed:	ships 2023 Cllr. Frankie Keena	Seconded:	Mr. Colin Whyte

5.6 Circular Letters Noted by the Board



6. Chief Executives Report

Finance Report (See Appendix 4)

The Finance Report was noted by the Board. **Buildings Report (See Appendix 5)** The Buildings Report was noted by the Board. **HR Report (See Appendix 6)** The HR Report was noted by the Board. **General Up-dates** Board updated on Task List from February 2023 meeting.

Music Generation Presentation (See Appendix 8)

Ms. Mary-Jane Sweeney, Music Development Officer, Longford gave the presentation and Ms. Margaret Broome, Music Development Officer, Westmeath was there at the meeting. Mary-Jane gave and overview of Music Generation.

7. Motions

7.1 Motions

None

8. Any Other Business

8.1 Castlepollard

Ms. Liz Lavery, Chief Executive up-dated the Board regarding Castlepollard – HSE Land.

8.2 Date and location of next meeting

It was agreed the next meeting would take place in Mullingar, Venue to be confirmed on Tuesday, 9th May, 2023 at 5.30 p.m.

There being no further business the meeting concluded at 7.05 p.m.

Signature of Presiding Chairman:

Dated: