

Minutes of LWETB Board Meeting

Date: Tuesday 9th January 2024

Time: 5.30 p.m.

Venue: Online via Microsoft Teams

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	AP	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	P
Cllr. Michael Dollard	AP	Cllr. Garry Murtagh	P
Ms. Josephine Donohue	AP	Cllr. Peggy Nolan	AB
Ms. Niamh Ginnell	P	Ms. Mary O'Brien	P
Cllr. Ken Glynn	AB	Cllr. Pat O'Toole	AP
Cllr. Gerry Hagan	P	Ms. Emily Wallace	P
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	AP		

Also Present:

Ms. Liz Lavery, Chief Executive	P	Ms. Antonine Healy, Director of FET	AP
Mr. Charlie Mitchell, Director of OSD	P	Ms. Elaine McEvoy, Administrative Officer	AP
Mr. Brian Higgins, Director of SYM	P	Ms. Gabrielle Gilligan, Clerical Officer	P

1. Preliminary

Chairperson, Cllr. Aoife Davitt, opened the meeting by welcoming everyone present.

1.1 Conflict of Interest Disclosure Form

The Chairperson invited members to disclose any conflict of interest they might have. No conflict of interest was declared.

1.2 Apologies

Mr. Luke Casserly
Cllr Michael Dollard
Ms. Josephine Donohue
Cllr. Louise Heavin
Cllr. Pat O'Toole

1.2 Condolences

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

1.3 Adoption of Minutes of 14th November 2023

Proposed: Cllr. Gerry Hagan. **Seconded:** Donie Cassidy.

1.4 Matters arising from Minutes

None.

2. Summary of Correspondence

Chief Executive received correspondence from the Department of Health, this was read to the meeting and follow-up was agreed.

3. Committee Reports

3.1 Audit & Risk Committee

None for this meeting.

3.2 Finance Committee

Report of the meeting dated 28th September.

Noted by the Board.

On foot of feedback from IAU it was suggested that secretarial support would be offered to the Finance Committee meetings.

Proposed: Cllr Frankie Keena **Seconded:** Mr. Donie Cassidy

3.3 Boards of Management

Castlepollard Community College BOM Minutes dated 18th September 2023.

Noted by the Board.

3.4 Boards of Management

Cornamaddy Community National School – Board of Management Nominees

- Patron's Nominees – John Dolan, Frankie Keena
- Staff Nominees – Brid O'Donohue, Carmel Garvey
- Parents' Nominees - Snezana Drotar, Somesh Kumar
- Community Representatives (put forward by the above nominees) - Declan Lough, Anne Kearney

Proposed: Mr. Colm Harte. **Seconded:** Cllr. Garry Murtagh.

Cornamaddy Community National School – BOM Chairperson Nominees:

- Cllr. Frankie Keena
- Cllr. John Dolan

Cllr Frankie Keena was nominated.

Proposed: Mr. Colm Harte. **Seconded:** Mr. Donie Cassidy.

3.5 Boards of Management

Mullingar Community College BOM Nominees – Parent Nominees.

Parent Nominees - Aaron Maloney, Michelle Roche

Proposed: Ms. Mary O’Brien. **Seconded:** Mr. Donie Cassidy.

4. Policies

4.1 ETBI Reserve Members Forum

LWETB Reserve Members Forum Nominee

Mr. Colin Whyte was nominated

Proposed: Ms. Mary O’Brien. **Seconded:** Cllr. Frankie Keena.

5. Governance and Publications

5.1 Circular Letters

Noted by the Board.

6. Chief Executives Report

6.1 Chief Executives Report

Finance Report

Noted by the Board

HR Report

Noted by the Board

Buildings Report

Noted by the Board

General Updates

Progression Routes to TUS of Leaving Certificate Students 2023. The total number of students from our schools that progressed to TUS Athlone in 2023 was 105.

Noted by the Board

There was a request made to the board to extend the Overdraft Facility. It was proposed that the overdraft facility be put in place for 12 months.

Proposed: Cllr. John Dolan. **Seconded:** Cllr. Garry Murtagh.

IPB Insurance Group have awarded funding of €6,250 to be paid each year, over two years, to each ETB. This funding is for Music Generation and will go toward increasing their bank of music instruments.

The report of the Board Evaluation conducted in November is in and the findings indicate a high level of satisfaction among board members across all the areas covered.

7. Members Business

7.1 Motions

None for this meeting.

8. Any Other Business

8.2 Meeting Dates 2024

Proposed dates for next meetings:

Tues., 20th Feb. 2024 – Hybrid

Tues. 12th Mar. 2024 – Hybrid

Tues. 16th Apr. 2024 – In Person

The Chairperson thanked Charlie Mitchell and Brian Higgins for attending the meeting.

There being no further business the meeting concluded at 6.30p.m.

Signature of Presiding Chairman: _____

Dated: _____