

Minutes of LWETB Board Meeting

Date:	Tuesday 20 th February 2024
Time:	6.00 p.m.
Venue:	Hybrid (College of Further Education & Training, Marlinstown Campus, Block A, Marlinstown Business Park and Online via MS Teams)

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Mr. Luke Casserly	P	Cllr. Frankie Keena	P
Mr. Donie Cassidy	P	Cllr. Denis Leonard	P
Cllr. Aoife Davitt	P	Ms. Kathleen McGahern	P
Cllr. John Dolan	P	Mr. Mark Murphy	AP
Cllr. Michael Dollard	P	Cllr. Garry Murtagh	P
Ms. Josephine Donohue	P	Cllr. Peggy Nolan	P
Ms. Niamh Ginnell	P	Ms. Mary O'Brien	P
Cllr. Ken Glynn	P	Cllr. Pat O'Toole	P
Cllr. Gerry Hagan	AB	Ms. Emily Wallace	P
Mr. Colm Harte	P	Mr. Colin Whyte	P
Cllr. Louise Heavin	AP		

Also Present:

Ms. Liz Lavery, Chief Executive	P	Ms. Antonine Healy, Director of FET	P
Mr. Charlie Mitchell, Director of OSD	P	Ms. Gabrielle Gilligan, Clerical Officer	P
Mr. Brian Higgins, Director of SYM	P		

1. Preliminary

Chairperson, Cllr. Aoife Davitt, opened the meeting by welcoming everyone present.

1.1 Conflict of Interest Disclosure Form

The Chairperson invited members to disclose any conflict of interest they might have. No conflict of interest was declared.

1.2 Apologies

Cllr. Louise Heavin
Mr. Mark Murphy

1.2 Condolences

- None for this meeting.

1.3 Adoption of Minutes of 9th January 2024

Proposed: Cllr. Frankie Keena. **Seconded:** Cllr. Emily Wallace.

1.4 Matters arising from Minutes

None.

2. Summary of Correspondence

2.1 None for this meeting

3. Committee Reports

3.1 Audit & Risk Committee

Report of the Meeting dated 5th January 2024.

Noted by the Board.

Report of the Meeting dated 26th January 2024.

Noted by the Board.

3.2 Finance Committee

Report of the Meeting dated 18th January 2024.

Noted by the Board.

3.3 Youth Work Committee

Nominee: Ms. Renata Brown, Longford Comhairle na Óg.

Proposed: Cllr. Peggy Nolan. **Seconded:** Mr. Colin Whyte.

3.4 Boards of Management

Lanesboro Community College – Minutes of Meeting dated 4th October 2023

Mullingar Community College – Minutes of Meeting dated 28th September 2023

Athlone Community College – Department of Education Inspectorate Report dated 7th February 2024

Castlepollard Community College – Minutes of Meeting dated 30th November 2023

Noted by the Board.

4. Policies

4.1 LWETB Policies

LWETB School Keyholders Policy.

LWETB Health and Safety Policy.

Noted by the Board.

5. Governance and Publications

5.1 Overdraft Facility.

It was proposed that the overdraft facility would be requested for a period of 12months.

Proposed: Mr. Donie Cassidy. **Seconded:** Mr. Colm Harte.

The overdraft request was emailed to the Department of Education for approval and a reply was received, during the course of the meeting, sanctioning the overdraft facility.

Noted by the Board.

5.2 LWETB Service Plan 2024.

LWETB Service Plan 2024.

Proposed: Cllr. Pat O’Toole. **Seconded:** Mr. Donie Cassidy.

5.3 LWETB Protected Disclosure Report 2023.

LWETB Protected Disclosure Report 2023

Proposed: Cllr. Ken Glynn. **Seconded:** Cllr. Garry Murtagh.

5.4 LWETB Corporate Procurement Plan 2024.

LWETB Corporate Procurement Plan 2024.

Noted by the Board.

5.5 LWETB Scholarships 2024.

LWETB Scholarships Fund 2024.

Proposed: Cllr. Frankie Keena. **Seconded:** Cllr. John Dolan.

5.6 Circular Letters.

Noted by the Board.

5.7 ETBI Terms of Reference.

ETBI Terms of Reference for the Boards of Management (BOM) of Community National Schools, Community Special Schools and Community Hospital Schools

Proposed: Cllr. Frankie Keena. **Seconded:** Cllr. Michael Dollard.

6. Chief Executives Report

6.1 Chief Executives Report

Finance Report

Noted by the Board

HR Report

Noted by the Board

Buildings Report

Noted by the Board

General Updates

A member left the meeting while this was discussed.

The Chief Executive, addressed queries in relation to recent articles that were published outside of the remit of LWETB and reassured members that all due governance is complied with at all times. At the LWETB meeting in November, a proposal was put forward seeking a lease for a property on Pearse Street, Mullingar for the purpose of establishing a FET College of the Future and was fully discussed. Incorrect information regarding this property was reported regarding the use of the building and this was clarified to the members.

7. Members Business

7.1 Motions

LWETB to request that the HSE conduct a feasibility study of the site at St. Peters and its suitability to become a Training and Education Centre for All.

Proposed: Mr. Donie Cassidy. **Seconded:** Cllr. Denis Leonard.

8. Any Other Business

A query was raised regarding non-attendance at Youthreach and payments to students. It was agreed that this item would be kept on the agenda for further discussion and a proposal was put forward to write to the Minister for Further and Higher Education, Research and Innovation.

Proposed: Cllr. Peggy Nolan. **Seconded:** Ms. Mary O'Brien.

8.1 Date and Location of next meeting

Proposed dates for next meetings:

Tues. 19th Mar. 2024 – Hybrid

Tues. 16th Apr. 2024 – In Person

The Chairperson thanked Mr. Charlie Mitchell, Director of Organisation Support & Development, Ms. Antonine Healy, Director of Further Education & Training, and Mr. Brian Higgins, Director of Schools, Youth & Music, for attending the meeting.

There being no further business the meeting concluded at 8.10p.m.

Signature of Presiding Chairman: _____

Dated: _____