

<b>Minutes of LWETB Board Meeting</b>			
<b>Date:</b>	Tuesday 18 <sup>th</sup> November 2025		
<b>Time:</b>	6.00p.m.		
<b>Venue:</b>	Kinnegad Library, Kinnegad, Co. Westmeath and Online via MS Teams		
<b>Attendance</b>			
<b>(Present: P, Apologies: AP, Absent: AB)</b>			
Board Member		Board Member	
Ms. Olivia Callaghan	<b>P</b>	Cllr. Niall Gannon	<b>P</b>
Ms. Joanne Cosgrove	<b>P</b>	Cllr. Ken Glynn	<b>AB</b>
Mr. Luke Casserly	<b>P</b>	Mr. Colm Harte	<b>P</b>
Mr. Donie Cassidy	<b>P</b>	Cllr. Frankie Keena	<b>P</b>
Mr. Owen Catterall	<b>P</b>	Cllr. Denis Leonard	<b>P</b>
Ms. Sheila Corcoran	<b>P</b>	Cllr. Pádraig McNamara	<b>P</b>
Ms. Shauna Coyne	<b>P</b>	Mr. Mark Murphy	<b>P</b>
Cllr Aoife Davitt	<b>P</b>	Cllr. Peggy Nolan	<b>AP</b>
Cllr. Alfie Devine	<b>P</b>	Cllr. Pat O’Toole	<b>P</b>
Cllr. John Dolan	<b>P</b>	Cllr. Emily Wallace	<b>AB</b>
Cllr. Michael Dollard	<b>AB</b>		
Also Present:			
Ms. Siobhán Lynch, Chief Executive	<b>P</b>	Mr. Brian Higgins, Director of SYM	<b>P</b>
Mr. Charlie Mitchell, Director of OSD	<b>AB</b>	Ms. Gabrielle Gilligan, Clerical Officer	<b>P</b>
Ms. Antonine Healy, Director of FET	<b>AP</b>		
<b>1. Preliminary</b>			
<p>Chairperson, Cllr. Aoife Davitt, opened the meeting by welcoming everyone present to the new Kinnegad Library. Chairperson welcomed Ms. Paula O’Dornan, Senior Executive Librarian, and congratulated Westmeath County Council, library staff and all involved in the development of the site. Ms. O’Dornan spoke to the Board regarding the library development and the plans for the future of the space which will see it being used as a multi-purpose facility for the community.</p> <p>Chief Executive thanked Ms. O’Dornan for hosting the LWETB Board this evening and thanked the County Council for the opportunity to have the Library and Further Education together in this service and said that LWETB are looking forward to developing the education services.</p> <p>LWETB Board members joined in congratulating the Library staff and Westmeath County Council on the success of this project and its significance for the local community.</p>			

### 1.1 Conflict of Interest Disclosure Form

The Chairperson invited members to disclose any conflict of interest they might have. No conflict of interest was declared.

### 1.2 Apologies / condolences / congratulations

#### Apologies

- Cllr. Peggy Nolan.

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

#### Congratulations:

- None for this meeting.

### 1.3 Adoption of Minutes of 23<sup>rd</sup> September 2025

**Proposed:** Mr. Colm Harte. **Seconded:** Cllr Padraig McNamara.

### 1.4 Matters arising from Minutes

Some members requested further discussion regarding St. Peter's, Castlepollard. It was suggested and agreed that a meeting of those members would be held during the week commencing 24<sup>th</sup> November.

## 2. Information and Communication

### 2.1 Summary of Correspondence

- DFHERIS Letter to SOLAS – development of NeMCC paused.
- CE Letter to DFHERIS.

## 3. Committee Reports

### 3.1 Audit & Risk Committee

Chairperson Nominee: Mr. Eamon Temple.

**Proposed:** Cllr. Frankie Keena. **Seconded:** Mr. Colm Harte.

### 3.2 Finance Committee

Finance Committee have requested the ETB draw up a report to examine Deposit Interest for Surplus ETB Funds.

**Proposed:** Mr. Donie Cassidy. **Seconded:** Cllr. Denis Leonard.

### 3.3 Youth Work Committee:

**None for this meeting.**

### 3.4 Boards of Management:

**Boards of Management Nominee – for ratification: -**

**Ardcoil Phádraig, Granard.**

Parent Nominee: Mr. Pauric Quinn.

**Proposed:** Cllr. Pdraig McNamara. **Seconded:** Mr. Donie Cassidy.

### 3.5 Minutes of Board of Management Meetings:

**Templemichael College:**

- Minutes of Meeting dated 30/04/2025
- Minutes of Meeting dated 07/05/2025
- Minutes of Meeting dated 28/05/2025

**Ballymahon Vocational School:** - Minutes of Meeting dated 16/06/2025

**Ardcoil Phádraig, Granard:** - Minutes of Meeting dated 31/06/2025

**Cornamaddy Community National School:** - Minutes of Meeting dated 18/06/2025

**Mullingar Community College:**

- Minutes of Meeting dated 12/06/2025

- Minutes of Meeting dated 09/09/2025
- Minutes of Meeting dated 25/09/2025
- Minutes of Meeting dated 13/10/2025

**Athlone Community College:** - Minutes of Meeting dated 11/09/2025

**Noted by the Board.**

## 4. Policies

### 4.1 LWETB Policies

- LWETB Energy Policy
- LWETB Management of Lone Working Policy
- LWETB Risk Management Policy
- LWETB Sustainability Policy

**Noted by the Board.**

## 5. Governance and Publications

### 5.1 Circular Letters

Chief Executive drew members attention to the listed circulars.

**Noted by the Board.**

### 5.2 LWETB Property Register

Connolly Campus, Block C (former Administration Building), OPW have given LWETB the opportunity to purchase Block C, Connolly Campus, for €160,000. Board approval is required to seek funding of €160,000 to purchase Block C.

**Proposed:** Cllr. Pdraig McNamara. **Seconded:** Mr. Donie Cassidy.

### 5.3 LWETB Climate Action Roadmap 2025

**Noted by the Board.**

### 5.4 LWETB Annual Report 2024 (amendment)

**Noted by the Board.**

### 5.5 Chairpersons Comprehensive Report 2024 (amendment)

**Noted by the Board.**

### 5.6 Mid-term Review of LWETB Statement of Strategy 2022-2026

**Chief Executive provided a summary of the findings across:**

- FET – Key Achievements

- **OSD – Key Achievements**
- **SYM – Key Achievements**
- **Key Feedback Themes**
- **Areas for Improvement**

**Noted by the Board.**

## **6. Chief Executives Report**

### **6.1 Chief Executives Report**

**DSYM Report – Director of Schools provided an update on:**

- **Leaving Certificate Progression 2025**
- **STEM in Schools**
- **Reconfiguration Survey**
- **Learning and Teaching**
- **Leadership and Values Alignment**

**Noted by the Board.**

**Finance Report**

**Noted by the Board.**

**HR Report**

**Noted by the Board.**

**Buildings Report**

**Noted by the Board.**

**Risk Report**

**None for this meeting.**

**Climate Action Report**

**None for this meeting.**

**General Updates**

**None for this meeting.**

## **7. Members Business**

**7.1 Motions - None for this meeting**

## **8. Any Other Business**

**8.1 Any Other Business**

The Chairperson noted the date for next meeting is Tuesday 20<sup>th</sup> January 2026 at 6pm. The meeting will take place online via MS Teams.

There being no further business the meeting concluded at 7.25p.m.

Signature of Presiding Chairperson: \_\_\_\_\_

Dated: \_\_\_\_\_