

Minutes of LWETB Board Meeting			
<b>Date:</b>	Tuesday 24 <sup>th</sup> February 2026		
<b>Time:</b>	6.00p.m.		
<b>Venue:</b>	Online via MS Teams		
Attendance			
<b>(Present: P, Apologies: AP, Absent: AB)</b>			
Board Member		Board Member	
Ms. Olivia Callaghan	<b>P</b>	Cllr. Niall Gannon	<b>P</b>
Ms. Joanne Cosgrove	<b>P</b>	Cllr. Ken Glynn	<b>P</b>
Mr. Luke Casserly	<b>AP</b>	Mr. Colm Harte	<b>P</b>
Mr. Donie Cassidy	<b>AP</b>	Cllr. Frankie Keena	<b>AP</b>
Mr. Owen Catterall	<b>P</b>	Cllr. Denis Leonard	<b>P</b>
Ms. Sheila Corcoran	<b>P</b>	Cllr. Pdraig McNamara	<b>P</b>
Ms. Shauna Coyne	<b>P</b>	Mr. Mark Murphy	<b>AP</b>
Cllr Aoife Davitt	<b>AP</b>	Cllr. Peggy Nolan	<b>AP</b>
Cllr. Alfie Devine	<b>P</b>	Cllr. Pat O’Toole	<b>P</b>
Cllr. John Dolan	<b>P</b>	Cllr. Emily Wallace	<b>AB</b>
Cllr. Michael Dollard	<b>AB</b>		
Also Present:			
Ms. Siobhán Lynch, Chief Executive	<b>P</b>	Mr. Brian Higgins, Director of SYM	<b>P</b>
Mr. Charlie Mitchell, Director of OSD	<b>P</b>	Ms. Gabrielle Gilligan, Clerical Officer	<b>P</b>
Ms. Antonine Healy, Director of FET	<b>P</b>		
1. Preliminary			
Vice Chairperson, Cllr. Niall Gannon, opened the meeting by welcoming everyone present.			
<b>1.1 Conflict of Interest Disclosure Form</b>			
The Vice Chairperson invited members to disclose any conflict of interest they might have. No conflict of interest was declared.			
<b>1.2 Apologies / condolences / congratulations</b>			
<b>Apologies</b>			
<ul style="list-style-type: none"> <li>• Mr. Luke Casserly</li> <li>• Mr. Donie Cassidy</li> <li>• Cllr. Aoife Davitt</li> <li>• Cllr. Frankie Keena</li> <li>• Mr. Mark Murphy</li> <li>• Cllr. Peggy Nolan</li> </ul>			

### 1.3 Adoption of Minutes of 20<sup>th</sup> January 2026

**Proposed:** Mr. Colm Harte. **Seconded:** Cllr. Pat O’Toole.

### 1.4 Matters arising from Minutes

No matters arising

## 2. Information and Communication

### 2.1 Summary of Correspondence

- Letter from Westmeath County Council
- Letter from Longford County Council

**Noted by the Board.**

## 3. Committee Reports

### 3.1 Audit & Risk Committee

Report of the meeting dated 8<sup>th</sup> January 2026

Report of the meeting dated 30<sup>th</sup> January 2026

Risk

**Noted by the Board.**

### 3.2 Finance Committee

Report of meeting dated 18<sup>th</sup> February 2026

**Noted by the Board.**

### 3.3 Youth Work Committee:

**None for this meeting.**

### 3.4 Boards of Management:

**Boards of Management Meetings: -**

**Columba College, Killucan**

- Minutes of meeting dated 25<sup>th</sup> September 2025
- Minutes of meeting dated 17<sup>th</sup> December 2025

**Cornamaddy Community National School**

- Minutes of meeting dated 26<sup>th</sup> November 2025

**Mullingar Community College**

- Minutes of meeting dated 15th December 2025
- Minutes of meeting dated 18th December 2025
- Minutes of Meeting dated 15th January 2026

**Noted by the Board.**

**Department of Education & Youth Subject Inspection: -**

Department of Education & Youth Subject Inspection: Geography Report – 11/02/2026 – Mullingar Community College

**Noted by the Board.**

## 4. Policies

### 4.1 LWETB Policies

**None for this meeting.**

## 5. Governance and Publications

### 5.1 Circular Letters

Chief Executive drew members attention to the listing of circular letters.

**Noted by the Board.**

### 5.2 Protected Disclosures Annual Report

**Noted by the Board.**

### 5.3 Corporate Procurement Plan 2026

**Noted by the Board.**

### 5.4 Service Plan 2026

**Proposed:** Cllr. Denis Leonard. **Seconded:** Cllr. John Dolan.

## 6. Chief Executives Report

### 6.1 Chief Executives Report

Chief Executive (CE) indicated that this will be Mr. Brian Higgins, Director of Schools, Youth and Music last meeting as he is moving on from LWETB. Chief Executive thanked Mr. Higgins for his work throughout all his time with LWETB, and expressed her gratitude for his support and work since she took up post of CE last June. Mr. Higgins will be a great loss to LWETB and we wish you well for the future. Members of the Board acknowledged the work of Mr. Higgins and wished him well in his future.

**Finance Report**

**Noted by the Board**

**HR Report**

**Noted by the Board.**

**Buildings Report**

**Noted by the Board.**

**Risk Report**

**Noted by the Board.**

**General Updates**

The CE indicated that on 28<sup>th</sup> January the Department of Education and Youth announced, under the National Development Plan, sanctioned investment for 105 school projects to proceed to tender or construction. We were not included in this listing and this is extremely disappointing for our schools and buildings department. We have requested a meeting with the Department and will update the Board when takes place.

**7. Members Business**

**7.1 Motions -**

**None for this meeting.**

**8. Any Other Business**

**8.1 Any Other Business**

Cllr. Leonard asked if there were any cuts to LWETB's SNA allocation?

Mr. Higgins stated that there is no indication that any of our schools are going to have a reduction in their allocation.

**8.2 Meeting Date**

The Vice Chairperson noted the date for next meeting is Tuesday 24<sup>th</sup> March. The venue requested was Mullingar Community College and the start time was requested to be put back to 6.30pm.

There being no further business the meeting concluded at 7.00p.m.

Signature of Presiding Chairperson:

Dated: \_\_\_\_\_