LWETB Meeting – 24th March 2026

Minutes of LWETB Board Meeting	
Date:	Tuesday, 24th March 2026
Time:	6.30 p.m.
Venue:	Mullingar Community College, Millmount Road, Mullingar, N91TC59

Attendance

(Present: P, Apologies: AP, Absent: AB)

Board Member		Board Member	
Ms. Olivia Callaghan	**P**	Cllr. Niall Gannon	**P**
Ms. Joanne Cosgrove	**P**	Cllr. Ken Glynn	**P**
Mr. Luke Casserly	**AP**	Mr. Colm Harte	**P**
Mr. Donie Cassidy	**P**	Cllr. Frankie Keena	**P**
Mr. Owen Catterall	**P**	Cllr. Denis Leonard	**AP**
Ms. Sheila Corcoran	**P**	Cllr. Padraig McNamara	**P**
Ms. Shauna Coyne	**P**	Mr. Mark Murphy	**P**
Cllr Aoife Davitt	**AP**	Cllr. Peggy Nolan	**P**
Cllr. Alfie Devine	**P**	Cllr. Pat O'Toole	**P**
Cllr. John Dolan	**P**	Cllr. Emily Wallace	**AB**
Cllr. Michael Dollard	**P**		

Also Present:			
Ms. Siobhán Lynch, Chief Executive	**P**	Ms. Gabrielle Gilligan, Clerical Officer	**P**
Mr. Charlie Mitchell, Director of OSD	**P**		
Ms. Antonine Healy, Director of FET	**P**		

1. Preliminary

Vice Chairperson, Cllr. Niall Gannon, opened the meeting by welcoming everyone present.

1.1 Conflict of Interest Disclosure Form

The Chairperson invited members to disclose any conflict of interest they might have. No conflict of interest was declared.

1.2 Apologies / condolences / congratulations

Apologies

- Mr. Luke Casserly.
- Cllr. Aoife Davitt.
- Cllr. Denis Leonard.

[redacted]

- [redacted]
- [redacted]
- [redacted]

Congratulations:

- None for this meeting.

1.3 Adoption of Minutes of 24th February 2026

Proposed: Cllr. Michael Dollard. **Seconded:** Cllr. Peggy Nolan.

1.4 Matters arising from Minutes

No matters arising

2. Information and Communication

2.1 Summary of Correspondence

Letter from Board of Management Templemichael College, Longford.

Cllr. Nolan expressed the concern and frustration of the Board of Management at the ongoing issues regarding the urgently needed repairs to the roof of Templemichael College.

3. Committee Reports

3.1 Audit & Risk Committee

Report of Meeting dated 12th March 2026

Noted by the Board

ARC Annual Report to LWETB Board for 2025

Noted by the Board.

Report to Board – Opinion on the Operation of Internal Control at LWETB during 2025

Noted by the Board.

A verbal update was provided by the committee member present, Mr. Colm Harte outlining the ARC concerns re the IAU FET budgeting Audit and their ongoing review of the implementation of the recommendations from that report over quarter one and quarter two of 2026. Noting that some of these recommendations had already been implemented and that others were progressing and that the ARC would be updated on these for the next ARC meeting.

Following the ARC review of the Statement of Internal Controls at their meeting on 12th March 2026, the Committee recommends signing the Statement of System of Internal Controls for the period 1st January 2025 - 31st December 2025.

3.2 Finance Committee

Report of Meeting dated 19th March 2026.

Noted by the Board.

A verbal update was provided by the committee member present, Cllr. Pat O'Toole, outlining the need to ensure that all available budgets are spent in full meeting the needs of the learners in the LWETB areas.

The Finance Committee having reviewed the Annual Financial Statements at their meeting on 19th March 2026, recommends signing the Annual Financial Statements for the period 1st January 2025 - 31st December 2025.

3.3 Youth Work Committee:

None for this meeting.

3.4 Boards of Management:

Boards of Management Meetings: -

- **Templemichael College** – Minutes of meeting dated 4th December 2025
- **Castlepollard Community College** – Minutes of meeting dated 24th November 2025
- **Ardscoil Phádraig, Granard** – Minutes of meeting dated 18th September 2025

Noted by the Board.

4. Policies

4.1 LWETB Policies

None for this meeting.

5. Governance and Publications

5.1 Circular Letters

Chief Executive drew members attention to the listing of circular letters.

Noted by the Board

5.2 Chairperson's Comprehensive Report 2025

Proposed: Mr. Colm Harte. **Seconded:** Cllr. Ken Glynn.

5.3 Annual Financial Statements 2025

Proposed: Cllr. Pat O'Toole. **Seconded:** Ms. Shauna Coyne.

5.3.1 Appendix B – Cert of CE LWETB to C & AG

Noted by the Board

5.4 Statement of Internal Control 2025

Proposed: Cllr. Peggy Nolan. **Seconded:** Cllr. Pat O'Toole.

5.5 Letter of Representation

Proposed: Mr. Colm Harte. **Seconded:** Cllr. Pat O'Toole.

5.6 Annual Report 2025

Proposed: Cllr. Ken Glynn. **Seconded:** Ms. Olivia Callaghan.

6. Chief Executives Report

6.1 Chief Executives Report

DFET Update
Noted by the Board

DOSD Finance Report
Noted by the Board.

DOSD HR Report
Noted by the Board.

DOSD Buildings Report
Noted by the Board.
Regarding our School Building Projects, none of which were included in the recent sectoral plan, the members proposed the following:

1) Write to the Minister for Education and Youth.
2) A delegation from LWETB meet the Minister.

DOSD Risk Report
Noted by the Board.

General Updates
None for this meeting.

7. Members Business

7.1 Motions - None for this meeting

8. Any Other Business

8.1 Any Other Business

None for this meeting.

8.2 Meeting Date

The Chairperson noted the date for next meeting is 19th May 2026 at 6pm. This meeting will be held in Connolly Campus, Longford.

There being no further business the meeting concluded at 8p.m.

Signature of Presiding Chairperson: _____

Dated: _____